



RETAIL SALESPERSON

Location The Social Spot Marketplace, Cochrane, AB (222 1st Street West)

Terms

- Casual/Part-time - Approx 10+ hours/week
- Hours vary, flexibility is a must
- This is a summer-focused role to support weekend operations, with strong potential to lead into regular hours in September (Sunday daytime & Monday afternoon)

Starting Wage \$15.00/hour

ABOUT US

Quirk Social is a locally owned small business rooted in Cochrane, Alberta. With a passion for supporting local, we launched The Social Spot Marketplace in Historic Downtown, a retail space dedicated to showcasing Alberta-inspired and locally made goods. Our mission is to create a welcoming space where community and creativity come together, while helping small businesses thrive.

ABOUT THE ROLE

As a Retail Salesperson, you'll be the friendly face that welcomes customers, helps them discover unique local products, and ensures they have a positive shopping experience. This role is hands-on, combining customer service, sales, and light merchandising.

You'll also support day-to-day tasks such as handling transactions, restocking shelves, and keeping the shop looking its best. This position is a great fit for someone who enjoys connecting with people, takes pride in supporting local businesses, and thrives in a team environment.

This position reports to the General Manager with daily supervision by the Assistant Manager.

RESPONSIBILITIES & DUTIES

- Interact with customers and make product recommendations
- Process sales through Ricochet & Square, and maintain a balanced till
- Build and maintain positive relationships with vendors
- Stay up to date on products, promotions, and discounts to confidently make recommendations and drive sales
- Maintain a clean workspace and storefront; assist with office cleaning as needed



- Conduct inventory counts and monitor stock levels
- Perform other duties as assigned by the Assistant Manager, General Manager, or CEO

CANDIDATE QUALIFICATIONS

- Previous experience in a retail environment.
- Detail oriented, fast learner, ability to multitask and strong organizational skills.
- Computer proficient – experience with Square & Google Drive a definite asset.
- Working knowledge of social media is an asset.
- Confidence to initiate and engage in friendly, outgoing, authentic conversations while maintaining a professional demeanor - non-negotiable :)

REQUIREMENTS

- Availability to work weekends with some weekdays and evenings.
- Must be able to lift up to 20lbs.

TO APPLY

- Please send your cover letter and resume to hello@thesocialspot.ca with "Retail Sales Person Position" in the subject line.